Support for Research Postgraduates

Training for Graduate Teaching Assistants (GTAs)

At UST, GTAs have an important role to play in the overall teaching effort. CEI offers the GTA Training Program, a series of workshops covering fundamental teaching knowledge and skills, every Fall and Spring semester. This is a mandatory program and all GTAs are required to attend the training to prepare themselves for departmental teaching duties, including teaching tutorials, conducting laboratory sessions, marking and grading, and/or facilitating group work.

Support and Consultation for GTAs

CEI works closely with graduate Teaching Assistant Coordinator Committee (TACC), formed by representatives of experienced GTAs from different departments, to plan, organize, and implement GTA-related support programs and activities. CEI and TACC perform regular classroom observations and provide consultation for GTAs who would like to improve their teaching.

More information:
http://cei.ust.hk/research-postgraduates

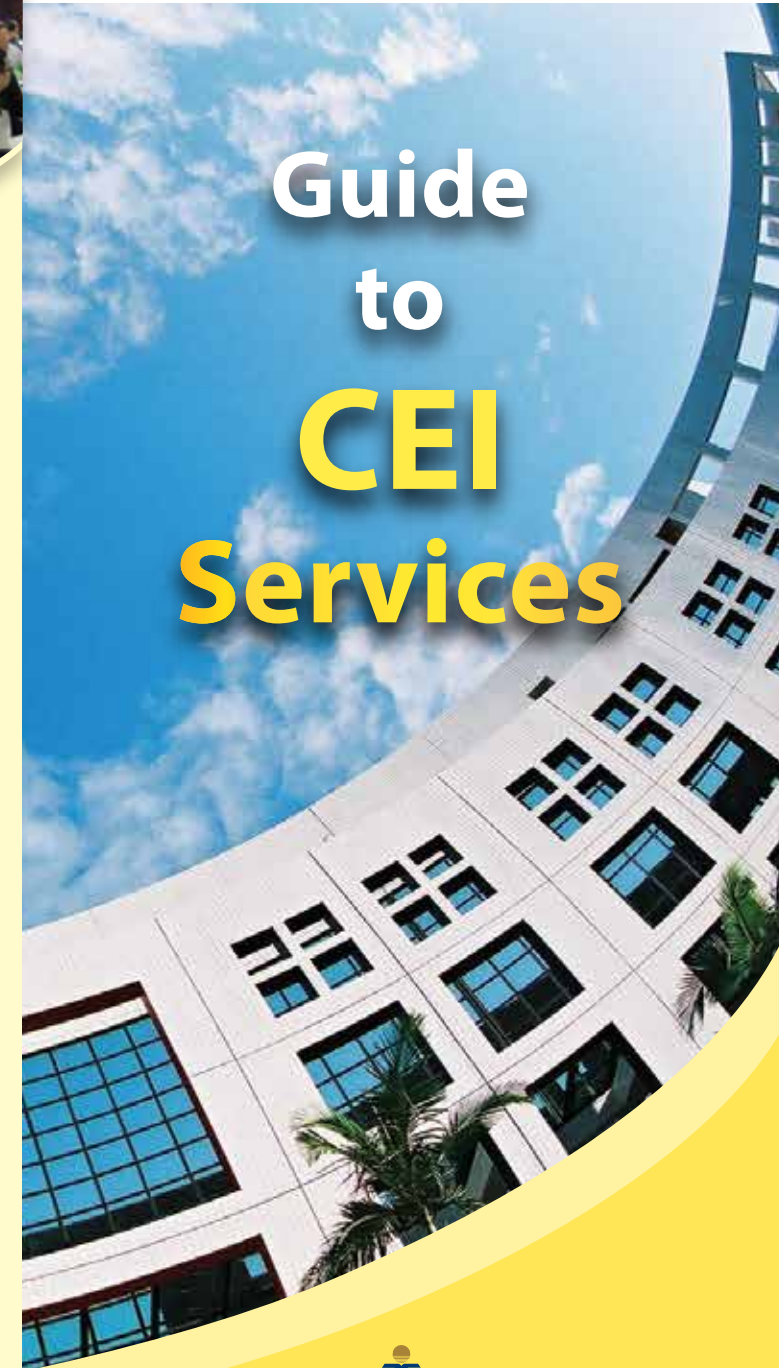| Faculty Consultations, Course & Curriculum Development		
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Academic Concourse
Escalator
Lifts 31-32
Sports Hall
Entrance Piazza

Room 6592 (Lifts 31-32)
Tel: 2358 6318

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Center for Education Innovation
教育創新中心
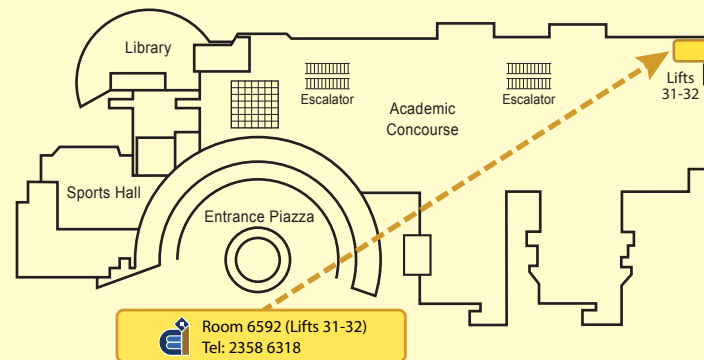
Guide to CEI Services

Professional Development Courses, Seminars and Workshops for Faculty

New Faculty Orientation

To introduce new teaching staff to the UST community, CEI offers a New Faculty Orientation in Teaching and Learning at HKUST before the commencement of each semester.

University Teaching and Learning Course

A 24-hour course on teaching and learning in higher education in Hong Kong is also offered each year to allow new professors to meet and learn together. The course runs intensively for 4 days and creates a platform for teaching staff to form collegial learning communities. While this course is targeted at new Assistant Professors, faculty at all levels are welcome to join.
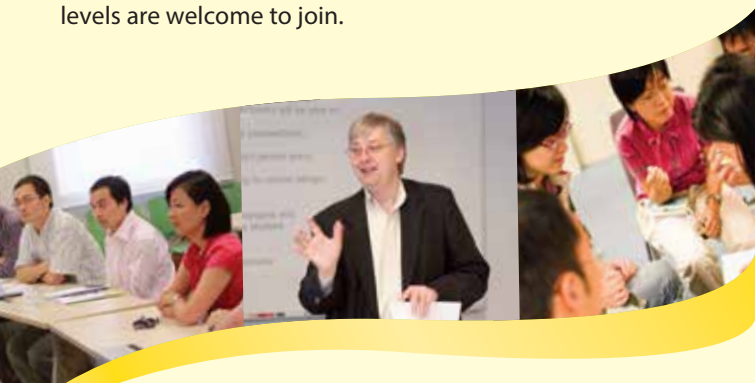
Seminars/Workshops

CEI also offers a number of seminars and workshops throughout the year. Details will be sent by email before the events and interested parties can register online.

Consultations

One-to-one consultations for teaching support can be arranged on request. Please contact the Director of CEI.

More information:
http://cei.ust.hk/faculty-and-teaching-staff

Evaluation of Teaching

Student feedback on teaching is centrally collected by the Office of Planning and Institutional Research (OPIR) at the end of the courses using standardized Student Feedback Questionnaires (SFQs). Students can complete SFQs and teaching staff can access SFQ reports through the Canvas learning management system (LMS).

To encourage teaching staff to collect feedback from their students early in the course for enhancement, the university also has an institutional subscription to Qualtrics (through ITSC), a commercial online survey system, which they can use to create their own online questionnaires. Once data is collected, reports can be automatically generated and data exported for more detailed analysis.

More information:
http://cei.ust.hk/evaluation-teaching

CEI also conducts institution-wide student surveys on a regular basis which include intake surveys, first-year experience surveys, and exit surveys to support program development and quality assurance.

More information:
http://cei.ust.hk/research-studies-t-l

Instructional Design for Blended Learning and MOOC

Faculty who wish to convert courses into Blended Learning or MOOC format may contact your Department Head and Dean, or CEI to discuss your initiative. Upon approval of your proposal, CEI will provide Instructional Design support throughout the course design, development and delivery stages.

More information:
http://cei.ust.hk/teaching-resources/blended-learning

Technology-enhanced Teaching and Learning

Using technology to enhance the quality of teaching and learning has always been one of CEI's key goals. CEI has a commercial, enterprise-level learning management system (Canvas) and a number of innovative eLearning tools to enhance teaching and the student learning experience.

To ensure the platform and the eLearning tools are implemented effectively, CEI provides regular eLearning workshops to help teaching staff become familiar with these tools, understand the pedagogical value behind them and be able to use them effectively in teaching activities.

More information:
http://cei.ust.hk/technology-enhanced-t-l

Teaching Development Grant (TDG) Projects

Faculty who wish to enhance the teaching and learning experience can get involved in pioneering innovative teaching development projects. Depending on the size and nature of the project, it is either funded through the Hong Kong University Grants Committee's Teaching Development Grant, or supported by CEI's existing resources.

More information:
http://cei.ust.hk/teaching-development-grant-tdg-projects