

## Assessment Rubric for Presentations

Team:	Assessor:	Date:		
Category/ Criteria	Exemplary (5)	Competent (3)	Needs Work (1)	Score
<b>Structure</b>	<ul style="list-style-type: none"> <li>• The presentation has a concise and clearly stated focus that is relevant to the audience.</li> <li>• The presentation is well-structured with a clear storyline.</li> <li>• Ideas are arranged logically; they strongly support the presentation focus.</li> <li>• Sections are well- connected with smooth transition.</li> </ul>	<ul style="list-style-type: none"> <li>• The presentation has a focus; but it is not concise or not clearly stated.</li> <li>• The presentation is somewhat structured.</li> <li>• Ideas are arranged logically; but the connection with the presentation focus is not very strong.</li> <li>• Sections are connected.</li> </ul>	<ul style="list-style-type: none"> <li>• The presentation lacks a focus.</li> <li>• The presentation is ill-structured.</li> <li>• Ideas are presented without obvious order or logical connection.</li> <li>• Transitions between sections are jumpy.</li> </ul>	
<b>Content</b>	<ul style="list-style-type: none"> <li>• Materials are coherently organized, demonstrating the presenter’s mastery of the subject knowledge.</li> <li>• All materials presented are relevant and lead naturally to the conclusion/recommendation.</li> <li>• Ideas are supported by evidence, with appropriate use of facts, examples, statistics and references.</li> </ul>	<ul style="list-style-type: none"> <li>• Content shows subject knowledge and depth; but sections may not show a strong coherence with the whole.</li> <li>• The materials adequately support the conclusion/recommendation.</li> <li>• Ideas are sometimes supported by information research.</li> </ul>	<ul style="list-style-type: none"> <li>• The content is fragmented; it fails to demonstrate the presenter’s subject knowledge.</li> <li>• The materials presented are not clearly linked to the conclusion/recommendation.</li> <li>• Ideas are stated without support or references.</li> </ul>	
<b>Communication</b>	<ul style="list-style-type: none"> <li>• The presenter is fluent and articulate; the use and variation of tone and pace is effective.</li> <li>• The presenter demonstrates good grammar and choice of words.</li> <li>• The presenter maintains proper eye contact with audience; posture and gestures show a good level of confidence and enthusiasm.</li> </ul>	<ul style="list-style-type: none"> <li>• The presenter’s pronunciation is average. Some tone and pace variations are used to facilitate the delivery.</li> <li>• The presenter’s vocabulary and grammar accuracy are average.</li> <li>• The presenter maintains eye contact some of the time. Posture and gestures display a moderate level of confidence and enthusiasm.</li> </ul>	<ul style="list-style-type: none"> <li>• The presenter does not speak clearly, speaks too fast or too slowly, rarely uses tone or pace variation to help the delivery.</li> <li>• The presenter uses very limited vocabulary and poor grammar.</li> <li>• The presenter does not look at the audience. The body language shows a lack of confidence and enthusiasm.</li> </ul>	
<b>Use of media (if any)</b>	<ul style="list-style-type: none"> <li>• Visual aid is clear, relevant and well-designed.</li> <li>• Creative effort is evident in making the presentation more captivating.</li> </ul>	<ul style="list-style-type: none"> <li>• Most visuals are clear and/or relevant.</li> <li>• Traditional use of media, but effective and professional.</li> </ul>	<ul style="list-style-type: none"> <li>• Visuals are irrelevant, difficult to understand, or poorly designed.</li> <li>• Ineffective use of media.</li> </ul>	
<b>Time management</b>	<ul style="list-style-type: none"> <li>• The presentation lasts 20 +/- 1 minutes.</li> </ul>	<ul style="list-style-type: none"> <li>• The presentation lasts 20 +/- 2 minutes.</li> </ul>	<ul style="list-style-type: none"> <li>• The presentation lasts 20 +/- 4 minutes.</li> </ul>	
<b>Strengths of the presentation:</b>		<b>Areas for improvement:</b>		